

**ASSOCIATE REGISTRATION  
AMERICAN BUS MARKETPLACE  
February 4 - 9, 2005  
Chicago, IL**



Make checks payable to the American Bus Association and mail with this registration form. VISA, MasterCard and American Express are also accepted. U.S. funds only. Form must accompany payment.

Organization information will appear on all Marketplace materials as listed below. Any membership change must be made in writing on company letterhead and sent to ABA.

|                         |                  |                  |
|-------------------------|------------------|------------------|
| <b>For ABA Use Only</b> | Mbr. No. _____   | Int. _____       |
| Postmark Date _____     | Exp. Date _____  |                  |
| Date Rec'd _____        | Date Added _____ | Appt. Code _____ |
| Paid _____              |                  |                  |

List individual delegate's name as it should appear on badge and in Marketplace materials. Please check the first-time box if this is your first Marketplace. If you have a special badge request, please attach your request.

|                                     |            |             |                   |                      |
|-------------------------------------|------------|-------------|-------------------|----------------------|
| <input type="checkbox"/> First-Time | Name _____ | Title _____ | Designation _____ | E-mail address _____ |
| <input type="checkbox"/> First-Time | Name _____ | Title _____ | Designation _____ | E-mail address _____ |
| <input type="checkbox"/> First-Time | Name _____ | Title _____ | Designation _____ | E-mail address _____ |
| <input type="checkbox"/> First-Time | Name _____ | Title _____ | Designation _____ | E-mail address _____ |

**REGISTRATION FEES**

- \$1,045 per Appointment-taking delegate.
- \$600 per Representative delegate.
- \$500 per Associate Guest (see #3 on reverse). Guests may not be employed by ABA member companies.
- \$25 per delegate to attend the Foundation Afterglow on Tues., Feb. 8  
*All proceeds will benefit the work of the ABA Foundation.*

Total Amount Enclosed \$ \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 VISA                       MasterCard                       American Express

**DISPLAY FEES**

- \$3,000 per coach exhibit. Does not include delegate registration. Coaches on display must be ABA members and must be manned during show hours.
- \$1,000 for a 10 x 10 exhibit; does not include a delegate registration. This option is not available to publications.

Print Name as it Appears on Card \_\_\_\_\_

Print Billing Address \_\_\_\_\_

*\*Payment must accompany form in order to ensure participation in Marketplace.*

**NOTE:** ABA ASSOCIATE DELEGATE REGISTRATION allows access to the Marketplace Networking Floor area and participation in all official functions.

**By signing this form, I am agreeing to the Marketplace Conditions on the reverse side.**

- I have a special badge request and have attached the request.
- I have a disability and need special assistance, or I have a special dietary need. The necessary information regarding my need is attached.  
*Every effort will be made to accommodate your request.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name and Title \_\_\_\_\_

**AMERICAN BUS ASSOCIATION**  
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 meetingsdept@buses.org  
 www.buses.org

## **ASSOCIATE PARTICIPANT INFORMATION MARKETPLACE CONDITIONS**

1. All delegates must be representatives of ABA member organizations whose dues and all other outstanding monies due ABA or its agents have been paid in full. ABA members who have not paid 2004 or 2005 dues will be unable to participate in Marketplace. The member organization also will not be eligible to attend Marketplace 2006.

2. Individual registration fees include: unlimited access to the Marketplace Networking Floor, education sessions and all meal and social functions as listed in the Official Program. Appointment-taking delegates will have access to the Marketplace Business Floor during their session. Fees do not include housing or transportation. No individual function tickets will be sold.

3. Guest registration is \$500 per person. Seller guests have the same privileges as observer delegates. Guests may not be employed by ABA member companies.

4. Name badges are required for participation in all Marketplace events and will be prepared from information provided on this registration form. Admittance to any function of Marketplace requires the appropriate badge. Badges may NOT be transferred, exchanged or shared. Badges may not be altered or defaced in any way. Violators are subject to badge confiscation. There is a \$100 replacement fee for lost badges.

5. Requests for delegate name changes must be made in writing.

6. Hosted functions will be available only to companies registered for Marketplace and must be operated within the guidelines set by ABA. Hospitality functions and any other function, gift or service involving delegates will not be permitted during Marketplace week without written approval from ABA.

7. The 10x10 exhibit space does not include furnishings. Furnishings must be purchased separately through ABA's decorator.

8. All delegates must be at least eighteen (18) years of age.

9. Full payment must accompany this registration form.

10. All housing accommodations and cancellations must be coordinated through the ABA housing bureau. ABA is not responsible for cancellations.

11. Appointments are only for Associate delegates registered as appointment-taking delegates. It is agreed that Associate delegates will not interfere with scheduled appointments between Travel Industry (Seller) and Operator (Buyer) delegates.

12. Associate delegates are not allowed to solicit or sell advertising.

13. Internal Revenue Service guidelines prohibit the signing of business contracts in the Marketplace Hall.

14. Delegate agrees to indemnify and hold harmless the American Bus Association against all claims of damages, losses and charges of any kind resulting from Marketplace participation.

15. The American Bus Association will provide the services of a bonded and licensed security agency throughout the Marketplace Hall during business hours. Delegate agrees that provision of such services constitutes adequate discharge of all obligations of the management to supervise and protect delegate property.

16. The American Bus Association cannot be held liable for any financial responsibilities incurred on the part of individual participants.

17. Any photographs or film coverage of delegates during Marketplace may be used at the discretion of the American Bus Association in future publications or videos.

18. It is understood, and agreed to, that failure of a participant to comply with the above conditions may prohibit future participation in the American Bus Marketplace.

## **DATES AND DEADLINES**

19. In the event Marketplace is cancelled, there will be no refunds.

20. No refunds will be given for on-site cancellations, late arrivals, unused services, unattended events or early departures.

21. A refund will be granted with a \$100 cancellation fee if written requests are received within 30 days of registration confirmation and before Nov. 1, 2004. Written requests may be faxed or e-mailed. A 50% refund will be granted if written requests are received prior to Nov. 1, 2004. No refunds will be given after Nov. 1, 2004. It is your responsibility to submit your cancellation request early enough so that it is received in the ABA office by the above dates. Postmark dates will not be accepted.